



Presentation Guidelines for Scientific Papers – TechInn 2026

1. Presentation Mode:

Physical Presentation – You must attend the conference in person at **Faculty of Technology, University of Jaffna, Sri Lanka**.

Online Presentation – You must submit a **video recording of your presentation (maximum 10 minutes)** before the conference, and you must also be available **live via Zoom** during your session for the Q&A discussion.

****Please note that Registration fees differ for physical and online presenters.**

Please refer to the link for REGISTRATION- [TechInn2026_Registration](#)

2. General Guidelines

- Presentations must be in English and delivered in a clear, professional manner.
- Ensure slides are visually engaging, avoiding excessive text and cluttered visuals.
- Slide numbering should be included
- Paper ID should be on every slide

For all physical and online presentations, **10 minutes** are allowed for each presentation, **5 minutes** for discussion, altogether **15 minutes**. The chairperson of your session will terminate your presentation when the time is over. Therefore, rehearse your talk to make sure that you have enough time for your presentation.

3. For Online Presenters

- Video presentation should be recorded through a Zoom account
- It is mandatory for the presenter to **turn on the camera during the recording** with the provided Zoom background (Wear appropriate attire) ○ [Zoom background link](#)
- Recording should be **strictly limited to 10 minutes** (The rest of the 5 minutes will be the Q&A session, which will be done through an online Zoom session)
- It is **mandatory** for the presenter to **join the Zoom session** of the presentation for the live Q&A session.
- A short guideline for the video recording via Zoom is also available in the email and in the following link: ○ [Zoom Online Presentation Guide Link](#)



4. Recommended Presentation Structure

1. Title Slide
 - Paper title, author(s), affiliation(s)
 - Refer to the template given
2. Introduction
 - Brief background and research significance
 - Objectives and research questions
3. Methodology
 - Research methods and approach
 - Data collection and analysis techniques
4. Results & Discussion
 - Key findings with relevant figures, tables, or graphs
 - Interpretation and implications of results
5. Conclusion & Future Work
 - Summary of findings
 - Practical applications and future research directions
6. Acknowledgments & References (if applicable)
 - Key references (keep minimal)

5. Slide Format & Design

- Use the PowerPoint template provided ○ [Power Point Template link](#)
- Use appropriate font sizes for readability
- Avoid overloading slides with text (bullet points recommended)
- Use high-quality images, graphs, and tables to illustrate points

6. Presentation Delivery

- Maintain eye contact and engage with the audience.
- Speak clearly and avoid reading directly from slides.



1st International Conference on **T**echnological Advances and **I**nnovations 2026 (TechInn 2026)

*Faculty of Technology, University of Jaffna, Sri Lanka
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- **Stick to the time limit**; session chairs will enforce it.
- Be prepared for questions; answer concisely and confidently.

7. Technical Requirements

- Presentations must be submitted **on or before the deadline mentioned in the email**
- Bring a backup copy on a USB drive
- Please avoid sending updated versions of the presentation after submitting to the given portal (Go through everything and send the final version)
- The conference will provide a laptop and screen for use

Please note that due to a large number of presentations, we request that you follow the given guidelines. Your support in this is greatly appreciated and will help ensure that the process runs smoothly and efficiently.

For further inquiries, please get in touch with editor.techinn@tech.jfn.ac.lk

[Upload your final presentation/video here](#)

Looking forward to your insightful presentations at the TechInn 2026!

